

AGM 2015 Supplementary Agenda

RECALL MEETING Thursday 12 March 2015 at 6pm in the Augustine Church, George IV Bridge, Edinburgh.

Financial Statement updated

Please note that an updated financial statement is attached to this agenda and is printed in the website version of the Annual Report.

Agenda Item 7 Election of Branch Officers

Education Officer

Peter Sharma has withdrawn his nomination but an election is still required between the remaining two candidates.

International Officer

No election now required because the candidates have agreed to job share.

Biographical details

Biographical details from candidates standing in contested posts are on pages 2-4.

Agenda Item 9 Rule Changes

Rule Change 4.

'22 January' was printed in error and should be changed to '31 January'

Item 10 Policy Motions

GROUPED DEBATE, Motion 1 and Motion 2

The chair will propose that Motion 1 'Protect our Services', Motion 2 'Oppose the Council Cuts' are not in conflict and to avoid repetition will be part of a Grouped Debate. This means that each motion will be moved one after the other and then opened up to general debate on both motions. Separate votes on the motions and will be taken at the end of the debate.

Motion 7. Transfer of Funds

The movers may seek permission to withdraw Motion 7.

Amendments

Amendments to motions are printed from page 4

Emergency Motions

To be heard, an emergency motion must be relevant, urgent and competent (as decided by the Chair of the meeting) and the substance of the motion must have arisen after the deadline for submission of motions.

It takes a two-thirds vote of the meeting to allow an emergency motion on to the agenda to be debated.

Any relevant emergency motions will be handed out on the night.

Debates and Respect

With so many important issues around, debates can understandably become passionate at times.

However, members must not be made to feel inhibited in making their point and members should always remember to act within UNISON principles and show respect to each other even when in disagreement.

It goes without saying that discriminatory language or behaviour will not be permitted.



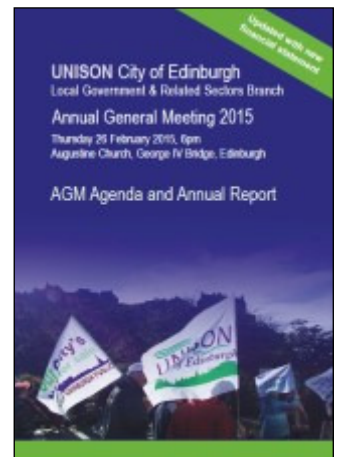
AGM 2015

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An outline agenda was sent to each member's home address on 2 February 2015 with a link to the AGM Agenda and Annual Report on the website. Members were given an option to request a hard copy from the branch office.

Hard copies will also be available at the AGM.

Annual General Meeting 2015 Supplementary Agenda

Election of Branch Officers - Biographical Details

Standing Order 21 allows that, In the event of an election being required all nominees may submit biographical details (not exceeding 250 words) which will be made available to all those taking part in the vote.

Branch Assistant Secretary

Tom Connolly

Both my parents and extended family were strongly committed to and active in the trade union and Labour movement; as a result I gained much understanding of the trade union movement and the fundamental changes that it has delivered for working people.

In my youth I was active in my union and I became a member of the union's Scottish Youth Committee, campaigning for better rights and conditions for young workers.

I successfully campaigned in securing funding from my local authority for international youth year's activities.

I have now been involved in trade unions for over 30 years.

I am currently the branch assistant secretary and the staff side secretary.

Training

- TUC Training - Shop Stewards training to advanced level
- Employment Law
- Other training - Local Government, Central Government, Administrative law, organisational psychology.

- I have a qualification in Public administration; this encompasses an understanding of the Powers, Roles and Responsibilities of government, local authorities etc.

I currently represent members at

- Branch Committee
- Scottish Local government conference and Scottish Council.
- Trade Union management engagement meetings
- The council's Joint Consultative Group Staff Side Secretary.

I have supported and represented individual members and groups of members through

- Disciplinary action.
- Grievance
- Successfully campaigned on behalf of members to ensure that the council paid for PVG retrospective Checking.
- Three significant changes to the Modernising Pay handbook.

I have supported groups of members through a large number of organisational reviews spanning all council departments in a number of Organisational Reviews

I would be grateful for your support.

Peter Sharma

4 decades a Trade Union activist

Supporting causes such as:

- Firemen's' Strike 70's
- Miners' Strike 80's
- Chairperson Anti-Apartheid Movement demonstrating campaigning to free Nelson Mandela.

My working, union and voluntary experience covers a range of differing job roles from shoe salesman/ milkman/bus driver/ HM forces (army)/ student/shopkeeper/development officer/ events officer/housing officer/administration officer.

Active politically for over 30yrs I am currently working within Education past 9 years' I have trained as a Shop Steward as well as Health & Safety Representative and have had the opportunity to serve as Unison Convenor for Edinburgh College for past 2 years. I have also undertaken and completed training as a Lay Tutor for Unison.

Representing members at all levels related with grievance, disciplinary, return to work ensuring

members are well represented and supported in putting across their view when their case is heard.

Voluntary experience includes:

- Convenor Edinburgh College Unison (former)
- Learning & Training Officer Unison (Edinburgh College)
- Scotland's Black Members Regional Representative (National Ctte)
- Political Party Secretary (Edinburgh) 10 years
- Joint Secretary Edinburgh Indian Association
- Chairperson Asian Welfare Association (Scotland)
- Chairperson Old Town Community Council (former)
- Secretary St Mary's Street Residents Association
- Shop Steward (College) 9 years

I am committed to abide by the aims & polices of the Union.

I ask for your SUPPORT at the forthcoming AGM Elections.

Peter Sharma

Annual General Meeting 2015 Supplementary Agenda

Election of Branch Officers - Biographical Details (continued)



Branch Vice Chair

Tom Muir

I have been employed by City of Edinburgh Council for 10 years and currently I present appeals at Tribunal. I have been steward since 2008 first in Finance and now in Corporate Governance where I have been elected the Convenor for both Shop Stewards Committees.

I have had the honour of being the elected Vice Chair of this branch since 2013.

I have been active in the fight against privatisation and had direct involvement in numerous reviews and these experiences have prepared me for what is a critical time for members of this branch.

Peter Sharma

See page 2

Education Officer

Pamela Gifford

I have been the Branch Education Officer for the past two years. During this period I have organised two courses on communication and writing skills.

Following feedback from stewards on what they feel their training needs are I have organised two branch education courses tailored for shop stewards and health and safety representatives focusing on Stress at Work

I have attended Education Officer training which included Lifelong Learning and activists training and attended the Annual UNISON Learning event in November 2014 and believe I am up to speed on what UNISON can offer members and stewards and how this can be delivered.

I would like to add my experience as Education Officer to the role of Lifelong Learning in the hope that it brings a more cohesive and productive learning experience for stewards.

Jim MacKenzie

25years a Trade Union Activist

My experience and working involvement includes;

- Health & Safety Representative UCATT Edinburgh District Council
- Scot-mid East Area Education Committee
- UNISON Shop Steward Edinburgh College
- UNISON Health & Safety Representative Edinburgh College
- UNISON Negotiating Committee 2012-2014 Edinburgh College

Working experience in Education organising a variety of;

- Events
- Talks
- Lectures
- Guided Tours
- Coach Tours to places of interest

For example New Lanark, a heritage centre depicting the work of David Dale & Robert Owen.

Experienced working with other co-operative members campaigning for the co-operative business model to be taught in schools, colleges & universities as an integrated part of the curriculum.

My experience in education has allowed;

- the equipping of members adequately to gain improved conditions in the workplace
- installing confidence when negotiating with management
- Developing members' communication skills to negotiate wage settlements, increased holidays.
- Organising with other unions putting pressure on councils & governments to enact policies beneficial to workers.

My training has allowed me to;

- Encourage members to become more involved in their union
- Develop new courses
- Organise a series of lectures on the history of Trade Unions, Labour Movement, Co-operative Enterprise & Local Government

My work with the Co-operative business model includes participation with my colleagues in the in Fair-Trade fortnight encouraging consumers to purchase Fairtrade products.

Highly experienced and extensive committee skills with members, customers, managers, & Board members I continue to represent staff members for grievances, disciplinary, absence management and support staff when called upon.

Lifelong Learning Convener

Pamela Gifford

See page 3

Peter Sharma

See page 2

Amendments to motions

Motion 7. Transfer of Funds

Amendment 1

Delete from 'This branch' up to and including '£20,000'

Replace with

'This AGM authorises the Branch Committee to transfer, if required, up to a maximum of £20,000 in the year 2015'

*Proposed by Tam McKirdy and David Harrold
(Services for Communities)*

Emergency Motion

SACRO - Proposal to change the working week

This Branch notes with dismay the proposal to increase the working week of members across SACRO from the current 35 hours to 37.5 hours.

This increase in hours worked without the attendant increase in salary is nothing less than an imposed 7.1% pay cut in real terms.

Our members at SACRO have, like the majority of us, not experienced a real uplift in wages for several years now so to consider this proposal on top of an estimated 18% reduction in job value due to that is unacceptable.

This branch fully supports the decision at a

stewards meeting on 21 January to call upon the employer to withdraw the proposal and enter into meaningful discussions with UNISON to address their funding concerns.

As SACRO is located right across Scotland - from the Islands to the Borders - the Branch calls upon UNISON Scotland to assist us in reaching all our members and conducting a recruitment drive, assisted by the local branches, to enable us to reject the proposal from a position of strength.

*Proposed by; Joe Wilson SACRO shop steward
and Tam McKirdy (Services for Communities)*

UNISON City of Edinburgh Local Government & Related Sectors Branch 07349

Financial Statement for the year ended 31 December 2014.

Due to excellent work by the branch staff on reducing stationery expenditure, we have turned a deficit last year into a small surplus this year.

In addition we continue to maintain healthy reserves in all of the funds.

This is now the second year of using the UNISON online system so it is now much easier to make comparisons with income and expense in the previous year.

The Policy and Finance Committee has regularly reviewed the budgets for 2014. Since this was the first year of organising budgets under the new headings, there is work to be done in amending and reallocating to allow us to plan more realistically.

We had a national audit during the year which went well and we have made some changes as to how we do things as a result.

My thanks to Monica Niven, branch support officer, who does all the legwork for invoices, cheques and BACS payments.

*John Stevenson
Branch Treasurer*

*** Please Note:** An out of date financial statement which, among other errors showed the surplus as £737.62 less that it should have been, was printed in error in the first edition of the booklet. Note also that the Industrial Action Fund and the Dedicated (Premises) Fund are shown net of interest which is included in the General Fund as Investment Income Received.

We have examined the books and accounts of UNISON City of Edinburgh Local Government & Related Sectors Branch and in our opinion the balance sheet and income and expenditure account gives a true and fair view of the financial position of the branch at 31 December 2014 and for the period ended on that date.

Alan Bennett
Branch Auditor

Stuart Mullen
Branch Auditor

General Fund Income and Expenditure Account for City Of Edinburgh Council Unison				
For the year ended 31 December 2014				
All Items	2014 (£)	2014 (£)	2013 (£)	2013 (£)
Income				
Branch Funding	301,183.09		292,669.49	
Branch Levy	0.00		0.00	
Investment Income Received	1,461.23		1,607.79	
Tax deducted or paid on Investment Income	0.00		0.00	
Retired Members Subscriptions	675.00		675.00	
Other Income	38.70		50.00	
Regional Pool Income	0.00		0.00	
Transfer from Industrial Action Fund	0.00		0.00	
Transfer from Dedicated Action Fund	0.00		17,109.33	
Locally collected subscriptions	0.00		0.00	
Income total		303,358.02		312,111.61
Expenditure				
Staff Salaries	120,512.44		118,663.57	
Rent	67,049.40		65,430.26	
Utilities	3,321.64		2,413.02	
Other administration	49,214.35		80,413.60	
Honoraria	0.00		0.00	
Conferences and group meetings	16,949.03		14,629.59	
Branch Committee	5,921.85		6,457.13	
Other Meetings	12,353.71		24,097.25	
Publicity	2,739.46		7,947.66	
Education	4,364.23		12,189.87	
Donations	1,165.69		1,740.00	
Affiliations	1,004.50		955.50	
Local Activities	2,518.75		3,269.03	
Transfer to Industrial Action Fund	0.00		0.00	
Transfer to Dedicated Fund(s)	0.00		0.00	
Other Expenditure	23.50		303.00	
Hardship Payments	0.00		0.00	
Other Branch Funding	0.00		0.00	
Deductions				
Expenditure total		287,138.55		338,509.48
Surplus for the year		16,219.47		-26,397.87

Consolidated Balance Sheet for City Of Edinburgh Council Unison				
For the year ended 31 December 2014				
All Items	2014 (£)	2014 (£)	2013 (£)	2013 (£)
Fixed Assets				
Freehold Properties	0.00		0.00	
Leasehold Properties	0.00		0.00	
Equipment, Fixtures & Fittings	678.60		0.00	
Investments (Quoted & Unquoted)	644.45		0.00	
Total Fixed Assets		1,323.05		0.00
Current Assets				
Debtors (Third Party)	636.56		630.27	
Debtors (National Office)	0.00		0.00	
Stocks	0.00		0.00	
Loans	0.00		0.00	
Short Investments	0.00		0.00	
Building Society Balance	0.00		0.00	
Bank Deposit Account	206,507.80		205,046.57	
Current Account	89,256.26		84,323.81	
Prepaid Cards	930.79		817.63	
Cash	0.35		1.03	
Total Current Assets		297,331.76		290,819.31
Current Liabilities				
Third Party	13,624.53		22,007.69	
National Office Subscriptions	0.00		0.81	
National Office Subscriptions (previous years)	0.00		0.00	
Credit Card	0.00		0.00	
Total Current Liabilities		13,624.53		22,008.50
Net Current Assets		283,707.23		268,810.81
Total Assets		285,030.28		268,810.81
Accumulated Funds				
Accumulated General Fund at year beginning	65,372.03		91,769.90	
Surplus/Deficit	16,219.47		-26,397.87	
Brought Forward Balance Adjustment	0.00		0.00	
Accumulated General Fund at year end		81,591.50		65,372.03
Accumulated Industrial Action Fund	148,749.43		148,749.43	
Surplus/Deficit	0.00		0.00	
Accumulated Industrial Action Fund at year end		148,749.43		148,749.43
Accumulated Dedicated Fund	54,689.35		71,798.68	
Surplus/Deficit	0.00		-17,109.33	
Accumulated Dedicated Fund at year end		54,689.35		54,689.35
Total Funds at End of the Year		285,030.28		268,810.81